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## AMENDED AGENDA REGULAR MEETING OF THE BOARD OF TRUSTEES

**NOTICE: This Agenda can be made available in appropriate alternative formats to persons with a disability.**

The Yolo County Law Library Board of Trustees will meet on Thursday, November 21, at 12:15 PM at the YOLO COUNTY LAW LIBRARY, 204 4<sup>TH</sup> STREET, SUITE A, WOODLAND, CA 95695.

1. Roll call
2. Public Comment: This is the opportunity for members of the public to address the Board on subjects relating to Law Library business and not otherwise on this Agenda.
3. Financial Report
  - a. Court Distributions for Aug 2024 (\$12,481.48, deposited 10/11/24) and Sept 2024 (\$11,850.20, deposited 11/12/24)
  - b. Income/Expenditure Report
4. Action Items
  - a. Consider approval of minutes from the October 3, 2024 Board of Trustees Meeting
  - b. Consider Winter Law Library Hours
  - c. Discuss and adopt Employee Handbook
  - d. Discuss and adopt Injury and Illness Prevention Plan
  - e. Discuss and adopt Workplace Violence Prevention Program
  - f. Discuss and adopt Document Retention Policy
  - g. Discuss and adopt the Board of the Trustees of the Yolo County Law Library Bylaws
5. Questions and discussion regarding the Law Library Director's Report
6. Brief comments by Trustees
7. Next meeting
8. Adjournment

**Notice to the Public: The public has the right to comment on any item listed on the regular meeting agenda before or during the consideration of that item. Board may limit comment time for individual items as is reasonable and appropriate. When a member of the public raises an issue, which has not yet come before the board, the item may be discussed but no action may be taken at the meeting.**

I declare under penalty of perjury that the foregoing agenda was posted at the Law Library entrance, 204 4th St, Suite A, Woodland, CA 95695 as required by law.

By: /S/ \_\_\_\_\_

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Yolo County Law Library to the majority of members of the Board of Trustees less than 96 hours prior to the meeting are available for public inspection at 204 4<sup>th</sup> Street, Suite A., Woodland, CA. 95695 during normal business hours.

The Yolo County Law Library will provide reasonable accommodations for persons with disabilities who plan to participate in the Board of Trustees meeting. Contact Alex Kern at least 48 hours before the meeting at 530-666-8918.